

Use separate form  
for applying in  
different posts.

APP NO.....  
(Office use only)

**APPLICATION FORM**  
**(Please fill in your own hand writing)**

Passport  
size  
photo

**1. Post Applied For:**

Headmistress  TGT Hindi  TGT Sanskrit   
Music Teacher  Computer Teacher

**General Information**

(a) Name \_\_\_\_\_

(b) Date of Birth: \_\_\_\_\_ **As on 01 Jul 2026: Y** \_\_\_\_\_ **M** \_\_\_\_\_ **D** \_\_\_\_\_

(c) Father's Name: \_\_\_\_\_

(d) Husband's Name: \_\_\_\_\_

(e) Address: Present Add: \_\_\_\_\_

\_\_\_\_\_

Permanent Add: \_\_\_\_\_

\_\_\_\_\_

Contact No.(R): \_\_\_\_\_ Mobile (P): \_\_\_\_\_

E-Mail-ID \_\_\_\_\_

**2. Marital Status:**

Spouse Name: \_\_\_\_\_ Educational Qualification: \_\_\_\_\_

Work Address: \_\_\_\_\_

Contact No.(R): \_\_\_\_\_ Mobile (P): \_\_\_\_\_

**3. Details of Children**

No of Children: \_\_\_\_\_

School/College if studying \_\_\_\_\_

**Give two references of permanent residents known by you and having their own house (Not  
Applicable for Air Force personnel)**

(a) Name: \_\_\_\_\_ Phone/Mobile \_\_\_\_\_

Address: \_\_\_\_\_

How do you know the person and since how long?

\_\_\_\_\_

(b) Name: \_\_\_\_\_ Phone/Mobile \_\_\_\_\_

Address: \_\_\_\_\_

How do you know the person and since how long?

\_\_\_\_\_

4. Academic Information:

<b>Qualification</b>	<b>Year Of Passing</b>	<b>Subject Studied</b>	<b>School/College/ University (Name) State</b>	<b>Percentage (%) / CGPA</b>	<b>Medium Of Instruction</b>

6. Professional Information:

<b>Qualification</b>	<b>Year Of Passing</b>	<b>Subject Studied</b>	<b>School/College/ University (Name) State</b>	<b>Percentage (%) / CGPA</b>	<b>Medium Of Instruction</b>

7. **Details of Work Experience:**

School/College/University (Name) State	Designation and Assignments	From	To	Subject/Classes Taught

**Note: Please enclose self-attested certified photocopies for the qualifications & experience certificates**

8. Mention the areas, other than Academics in which you can contribute to the growth of the school (Co-curricular activities).

9. Mention the assignments/responsibilities which you have handled other than teaching.

Total work experience (in Months): **Teaching:**

Any other: \_\_\_\_\_

10. **Seminar/Workshop/Inset Attended.**

Seminar/Workshop/Inset Attended	Duration	Dates	Description	Remarks

11. Mention any course/Studies you are pursuing at present. Will you need any leave on this account?

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12. **Declaration:**

I hereby certify that all statements made and information given by me in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, action can be taken against me by the school and my candidature /appointment shall automatically stand cancelled /terminated.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**(Full Signature of the Applicant)**

*Note: SMC reserves the right of cancelling the selection process at any stage even after the advertisement without any notice or assigning any reason*

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**FOR OFFICE USE ONLY**

Short listed for interview on: \_\_\_\_\_

Remarks:

\_\_\_\_\_  
\_\_\_\_\_

HEADMISTRESS

Date: \_\_\_\_\_